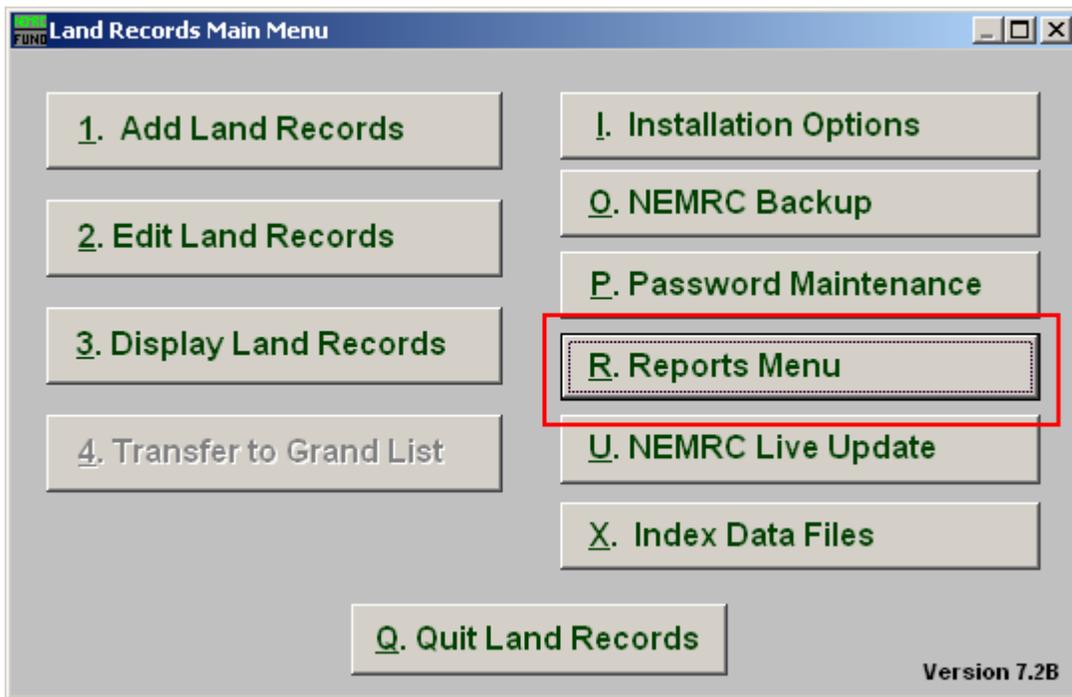


Land Records

R. Reports Menu: R. Return To Labels

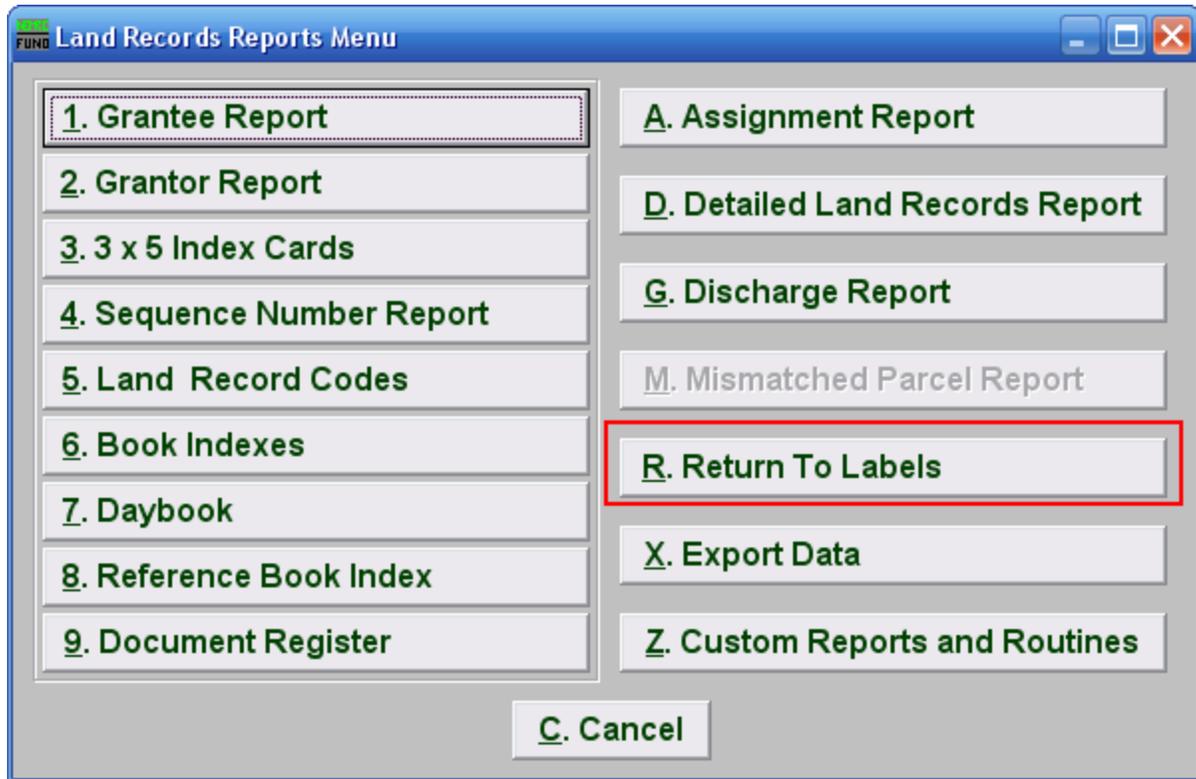
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Click on “R. Reports Menu” from the Main Menu and the following window will appear:

Land Records



Click on "R. Return To Labels" from the Reports Menu and the following window will appear:

Land Records

Return To Labels

The screenshot shows a dialog box titled "Return to labels" with a "FUNO" logo in the top-left corner. The dialog contains the following elements:

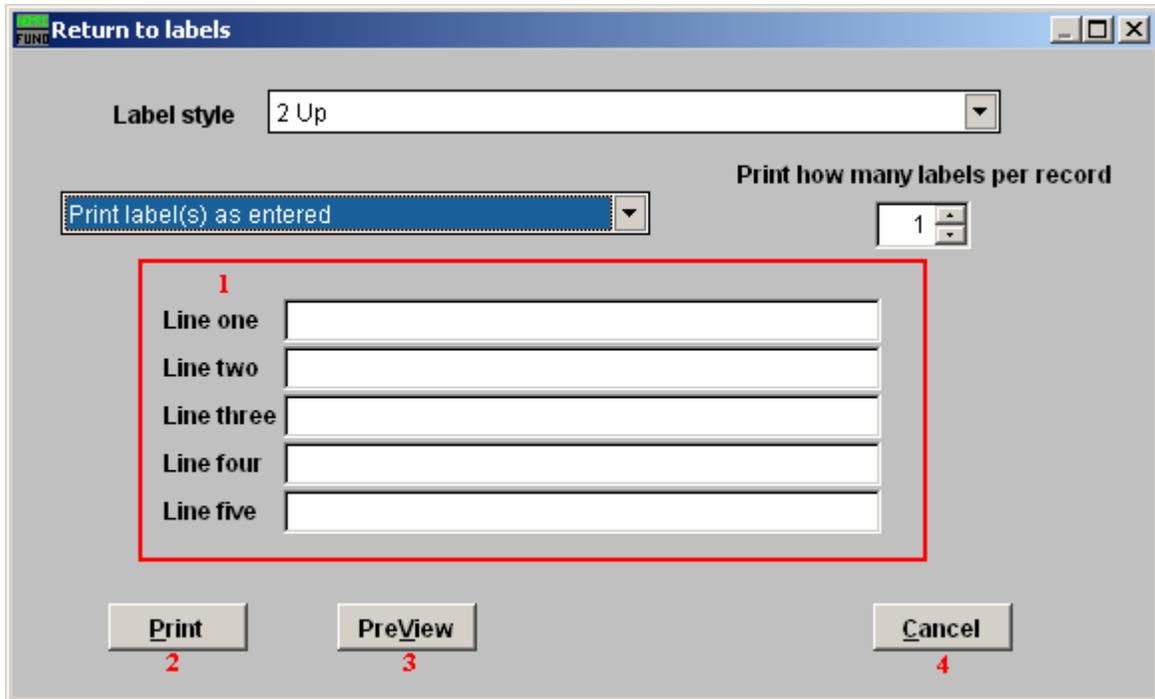
- Label style:** A dropdown menu currently showing "2 Up".
- Label selector:** A dropdown menu currently showing "Print label(s) as entered".
- Print how many labels per record:** A spinner box currently showing "1".
- Text input fields:** Five empty text boxes labeled "Line one", "Line two", "Line three", "Line four", and "Line five".
- Buttons:** Three buttons at the bottom: "Print", "PreView", and "Cancel".

- 1. Label style:** Select the appropriate label style from the drop down list.
- 2. Label selector:** Using the drop down arrow, select the type of label you want to use.
- 3. How Many Labels:** Select how many labels you want to print per record.

Land Records

Print Label(s) as Entered

If you chose “Print Label(s) as entered,” the following screen will appear:



The screenshot shows a software dialog box titled "Return to labels". At the top left is a small logo with the text "FUNO". The dialog contains the following elements:

- Label style:** A dropdown menu currently showing "2 Up".
- Print label(s) as entered:** A dropdown menu with this option selected.
- Print how many labels per record:** A spinner control set to the value "1".
- Input area:** A red rectangular box containing five text input fields, each preceded by a label: "Line one", "Line two", "Line three", "Line four", and "Line five". A red number "1" is positioned above the "Line one" label.
- Buttons:** Three buttons are located at the bottom: "Print" (with a red "2" below it), "PreView" (with a red "3" below it), and "Cancel" (with a red "4" below it).

- 1. Line...:** If you chose “Print label(s) as entered,” type in the contents to print for each line defined.
- 2. Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
- 3. PreView:** Click this button to preview. Refer to GENERAL PREVIEW for more information.
- 4. Cancel:** Click “Cancel” to cancel and return to the previous screen.

Land Records

Print Label(s) for a Single Return

If you chose “Print label(s) for a single return,” the following window will appear:

- 1. Sequence number:** Enter the sequence number assigned to the record or click “Find” to select from the lookup table.
- 2. Grantor:** Enter the Grantor assigned to the record or click “Find” to select from the lookup table.
- 3. Grantee:** Enter the Grantee assigned to the record or click “Find” to select from the lookup table
- 4. Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
- 5. PreView:** Click this button to preview. Refer to GENERAL PREVIEW for more information.
- 6. Cancel:** Click “Cancel” to cancel and return to the previous screen.

Land Records

Print Selected Returns using a FoxPro Expression

If you chose “Print selected returns using a FoxPro expression,” the following window will appear:

The screenshot shows a dialog box titled "Return to labels" with the following elements:

- Label style:** A dropdown menu currently showing "2 Up".
- Print how many labels per record:** A numeric spinner box set to "1".
- Print selected returns using a FoxPro expression:** A dropdown menu that is currently open, showing this option selected.
- FoxPro filter expression:** A text field containing the number "1". To its right are three buttons: "New", "Edit", and "Delete".
- Action buttons:** At the bottom of the dialog are three buttons: "Print", "PreView", and "Cancel". Below each of these buttons is a red number: "2" under "Print", "3" under "PreView", and "4" under "Cancel".

- 1. FoxPro filter expression:** A conditional reporting expression developed with NEMRC support. This evaluates account information to determine if the account should be included. Contact NEMRC support to learn more about this option.
- 2. Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
- 3. PreView:** Click this button to preview. Refer to GENERAL PREVIEW for more information.
- 4. Cancel:** Click “Cancel” to cancel and return to the previous screen.

Land Records

Print Label(s) for All Returns

If you chose “Print label(s) for all returns,” the following window will appear

The screenshot shows a dialog box titled "Return to labels" with the following elements:

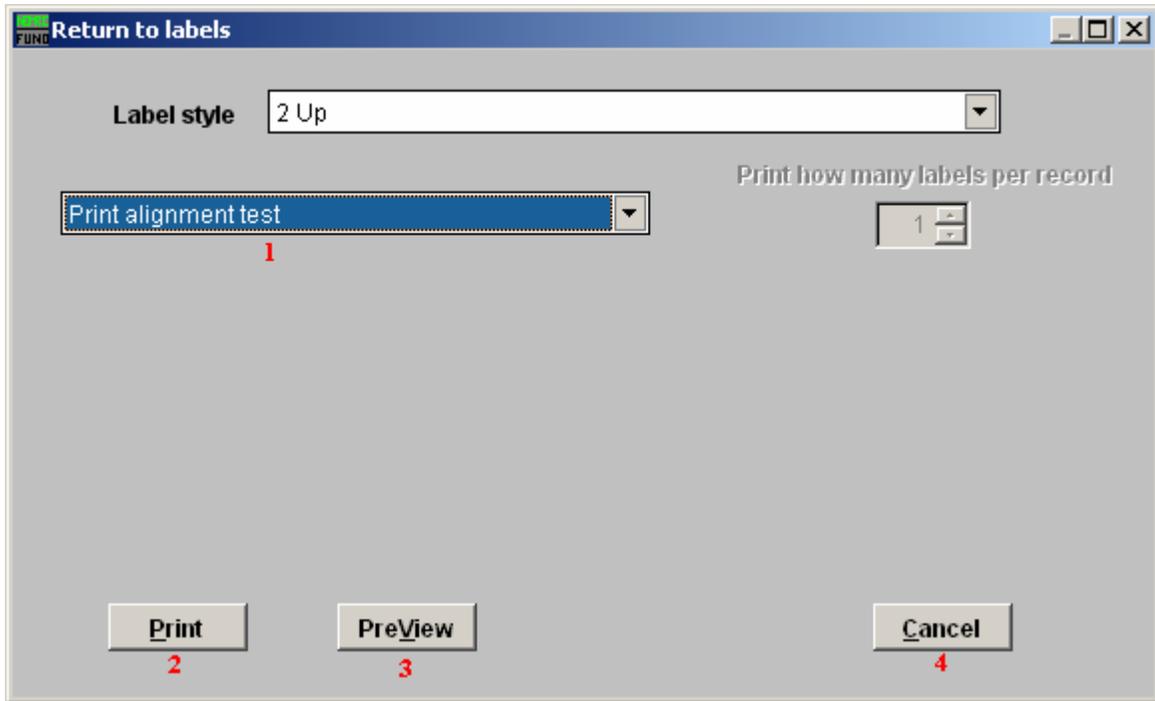
- Label style:** A dropdown menu currently showing "2 Up".
- Print label(s) for all returns:** A dropdown menu with this option selected.
- Print how many labels per record:** A spinner box set to "1".
- Print labels in which order:** A section with a red border containing radio buttons for:
 - Sequence number
 - Grantor
 - Grantee
 - Date recorded
 - Book
 - Return name
- Land record date range:** Two date input fields, each containing " // 2", with the word "to" between them. Below the fields is the text "(blanks for all)".
- Buttons:** Three buttons at the bottom: "Print" (labeled with a red "3"), "PreView" (labeled with a red "4"), and "Cancel" (labeled with a red "5").

- 1. Print labels in which order:** Select what order you want the labels to print in.
- 2. Land record date range:** Enter the starting and ending dates to print labels for. Leave blank for all.
- 3. Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
- 4. PreView:** Click this button to preview. Refer to GENERAL PREVIEW for more information.
- 5. Cancel:** Click “Cancel” to cancel and return to the previous screen.

Land Records

Print Alignment Test

If you chose “Print alignment test,” the following window will appear



- 1. Print alignment test:** This option is to test the alignment of the labels in the printer.
- 2. Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
- 3. PreView:** Click this button to preview. Refer to GENERAL PREVIEW for more information.
- 4. Cancel:** Click “Cancel” to cancel and return to the previous screen.